



PLAGIARISM POLICY

The FET phase (IGCSE AND AS/A Level) requires portfolios, research projects, research tasks etc. A declaration of honesty, that this is indeed the pupils' own work, must be signed by each subject teacher. If the teacher refuses to sign and if there is evidence of plagiarism, the Cambridge International Examinations ruling is that plagiarism of any course will result in an ungraded result on the results.

With this in mind, no information may be used, be it from a book(s) or a computer (Internet, etc.) without express and clear acknowledgment of the source. The technical way in which this must be done will be ascertained by the relevant subject teacher.

The Oxford Dictionary defines plagiarism as follows:

“to take and use another’s thoughts and writing, etc. as one’s own”

Plagiarism can take a variety of forms:

- Visual, be it from art works, cartoons, advertisements, etc.
- Word for word, be it from the internet or books
- Concepts or ideas – from the internet or books or artworks
- Even if it is not word for word, but the ideas/concepts are the same, it is plagiarism.

The School’s Computer Policy states:

“Users of the school computer systems are required to obey the laws and legal agreements governing copy rights.”

For the sake of plagiarism, this is extended to:

“Users of any computer system be it at school or anywhere else are required to obey the laws and legal agreements governing copy rights.”

In the case of plagiarism by a pupil, teachers reserve the right to:

- Let the pupil redo the work, under supervision
- Give nought (0) for the work
- Refuse to sign the honesty declaration
- Ask for a disciplinary hearing
- Punish the offender in any way s/he sees fit.

Plagiarism is viewed in a serious light and therefore Sagan Centre will do everything in its power to educate our children and to prevent it from happening.

We will be doing our students a disservice by not making them aware as tertiary education institutions expel students the minute plagiarism is proven.