



SAGAN ACADEMY

INTERNATIONAL BOUTIQUE SCHOOL

Registered Private School (EMIS no. 700401003)
Company Registration no: 2015/442804/07



+27 83 383 7649

+27 63 570 9734

cleducation@cledu.org

29 Church Street, Olivedale

www.sagancentre.org

Terms & conditions as set out by Sagan Academy (Pty) Ltd

Reg. No. 2015/442804/07
(Herein after referred to as SA)
And herein represented by
BRONWYN ANSELL

AND

(Herein after referred to as the CLIENT)
And herein represented by

ID: _____

Professional teaching services as the subject of the Contract between Sagan Academy and the Client.

Both Signatories to this agreement, on signature hereof, warrant that they are duly authorised hereto.

1. Any quotation by Sagan Academy shall be valid for acceptance for 30 days and if not accepted within this period, shall be deemed to be withdrawn.
2. No variation in these Terms & Conditions shall be valid unless made in writing under the hand of a Director of SA.
3. SA will not commence with professional services without a signed contract.
4. This Contract may be suspended in the event of payment defaults in arrears of 21 days. The client will be liable for all arrears payments before the suspension is lifted.
5. The client agrees to give written notice three (3) full months and/or one full school term's notice to Sagan Academy. Only an alternate agreement in writing on email and hard copy may waive this clause. No other agreement, whether verbal, or by any other electronic means other than an e-mail with an accompanying hard copy notification to info@saganacademy.org will be accepted as having been given by Sagan Academy and the term's notice will be enforced to the fullest.
6. Should commencement of contract be delayed due to factors beyond the control of Sagan Academy, the Client will be liable for fees as set out in this agreement. This will be invoiced and payable by the Client on Final Invoice.
7. Whilst every care is taken to keep a high standard of professional teaching services Sagan Academy accepts no liability or loss of any kind on behalf of the Client.

Payment:

8. A deposit/1st terms fees are payable in advance before a learner commences with schooling.
9. Payments are due and payable on presentation of Invoice and strictly payable by EFT or bank deposit with 21 days of application, unless a 30 day/payment plan has been approved in writing by the director.
10. No pupil will be able to sign up/write internal examinations, unless monthly fees are up to date. No report will be issued to outstanding fees accounts.

Founder and Director

Bronwyn Ansell

B. A (Comm. Science) B. Tech (Post School Ed.)

S.A.C.E registered

Phone +27 83 383 7650



- 11. No pupil will commence with the following term, unless previous terms fees are paid up.
- 12. Invoices are payable in full without set-off retention or counterclaim.
- 13. Payments will be made in the form of Electronic Transfer and NO cheques will be accepted.
- 14. In the event of default of payment, the account will be handed over for collection purposes.
- 15. Sagan Academy reserves the right to to charge interest of 24% p.a. to all overdue accounts.
- 16. The Client will also be liable for costs and disbursements of the recovery agent and legal fees as specified in the relevant legislation.
- 17. Mora interest at a rate of 9% per annum will be charged on the outstanding capital amount from the day of default until this is settled, only if SA has not charged interest.
- 18. The client agrees to sharing information regarding his/her account with the Credit Bureau.

Initial _____

THUS DONE AND SIGNED BY THE CLIENT AT _____ ON THIS _____ DAY OF _____ 20____

IN THE PRESENCE OF THE UNDERSIGNED WITNESS.

WITNESS

FOR AND ON BEHALF OF THE CLIENT

Full Names: _____

Tel. No: _____

THUS DONE AND SIGNED BY THE SERVICE PROVIDER AT _____ ON THIS _____ DAY OF _____ 20____

IN THE PRESENCE OF THE UNDERSIGNED WITNESS.

